

Cultural Grant Application Guidelines

The St Andrew's Society of Montreal was organised in 1835, and supports the Scottish presence in Montreal, as well as Quebec and Canada. Its principal purpose is to assist persons of Scottish birth or descent who are in need, to grant educational aid to qualified students of Scottish ancestry by means of bursaries and scholarships and to provide a limited number of grants to cultural and community organisations that promote Scottish culture and carry out related activities. These grants generally focus on greater Montreal and exceptionally are made in support of projects of provincial or national interest and reach.

Referring to the form and questions on page 2, interested applicants should provide the following information: name of applicant; contact details; a brief description of the applicant's membership and constituency; a brief history of the applicant (including; but not limited to, date the organisation was created, its objectives and accomplishments); its charitable registration number and the make-up of its board of directors.

The description of the project for which funds are being sought should include: the title of the project; its start and end dates; what need(s) it will address; where the project will take place; who will benefit from it and an explanation of how the project will help further the purpose of the St Andrew's Society of Montreal. A budget for the project should be included, indicating the amount being requested from the St Andrew's Society as well as other sources and amounts of anticipated revenue.

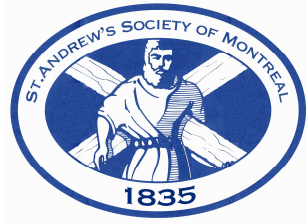
Applications are enhanced by the inclusion of current financial statements, the most recent annual report, and a copy of the applicant's letters patent. Letters of support may also be included. The Society does not generally support building construction or restoration, event or fundraising sponsorships.

The deadline for grant application is September 15th and April 15th each year.

Applications should forwarded to:

Executive Secretary, St Andrew's Society of Montreal, 1195B Sherbrooke Street West, Montreal, QC, H3A 1H9

Applications are evaluated on their merits and ranked according to other applications received. There are constraints to the amount awarded in any given year, and the success of the application will depend on which other applications are under consideration at the same time. Decisions on the distribution of grants are made by the Council of the St Andrew's Society. Applicants are contacted once a decision has been reached.



Cultural Grant Application Form

Name of Applicant: _____

Mailing Address: _____

Contact person (if applicant is an organisation): _____

Telephone: _____ Fax: _____

Email: _____ Website: _____

Charitable Registration Number: _____

Project Title: _____

Start and End Dates: _____

Location of Project: _____

Amount Requested from St Andrew's Society of Montreal: _____

Short Description of Project (50 words)

--

PLEASE ALSO PROVIDE THE FOLLOWING INFORMATION ABOUT YOUR ORGANISATION:

1. A brief description of your organisation's membership and constituency;
2. A brief history of your organisation (including, but not limited to, date the organisation was created, its objectives, mandate and accomplishments);
3. The make-up of your organisation's Board of Directors;
4. About the Project for which funds are being solicited;
5. The need(s) the Project will address, when and where it will take place, who will benefit from it;
6. An explanation of how the Project will help further the purpose of the St Andrew's Society of Montreal;
7. And, the Project's budget- indicating the amount being requested from the St Andrew's Society and other sources and amounts of anticipated revenue.